



## Middle School Band Director Instructions

Directors must complete the Director Application Form online and then print it out for a signature. Students must complete the Student Application Form and SUBMIT THEM ONLINE. The online form will then direct students to print out their forms. The application endorsements must then be signed appropriately. **Students should not submit applications online more than one time (for each audition).** Please have all pertinent information – instrument, director info, etc. – and a working printer connected to your computer before submitting application.

Both the Director Application and the Student Endorsements accompanied by the appropriate audition fees should then be submitted to the Audition Chair by Certified Mail in one package.

### ELIGIBILITY:

1. Any Bergen County student in grades 7 or 8 who is a participating member of his/her middle school instrumental music department, and who is certified by his/her band director as a dependable individual of above average ability, is eligible to participate.
2. Instrumental teachers certifying their students for participation must be members of the sponsoring organization, **MUSIC EDUCATORS OF BERGEN COUNTY, INC.** for the current school year. Dues for the 2017 school year are \$10.00. Please include this amount as part of the payment on the school registration form.

### AUDITION FEES:

1. Make all checks payable to MEBCI.
2. To be included as a single check per school sent with the student applications and Director's Application:  
\$10.00 PER STUDENT IF POSTMARKED BY October 2, 2017  
\$15.00 PER STUDENT IF POSTMARKED BY October 5, 2017  
Applications postmarked after October 2, 2017 will NOT be accepted

### AUDITION DATE AND SITE:

Tuesday, October 17, 2017 at Brookside School, Allendale

**RESPONSIBILITIES OF DIRECTORS:** *All participating directors are required to serve as audition judges, or to provide a qualified substitute, who has been pre-approved by the audition chair and festival coordinator.* Your student(s) **will not** be able to audition if you do not serve. A substitute cannot be a sponsor for any other auditioning student(s) at the audition. If a student is not represented at the audition, he or she will not be allowed to audition. Please arrive **NO LATER THAN 4:00 PM** on October 17, 2017 at Brookside School, Allendale, NJ. (If your students will be traveling by bus, please make arrangements for a chaperone other than yourself to travel with the students.) Directors will also be asked to assist in at least one rehearsal. **All participating directors are required to serve as audition judges, or to provide a qualified substitute, who has been pre-approved by the audition chair and festival coordinator. An acceptable substitute must be a certified Teacher of Music who is currently employed in the state of New Jersey.**