

**2019/2020 Bergen County Band
Instructions for Band Directors**

Directors must complete the Director Application Form online and then print it out for signature. Students must complete the Student Application Form and SUBMIT IT ONLINE. The online form will then direct students to print out their forms. The application endorsements must then be signed appropriately. **Students should not submit applications online more than one time (for each audition).** Please have all pertinent information – instrument, director info, etc. – and a working printer connected to your computer before submitting application.

Both the Director Application and the Student Applications accompanied by the appropriate audition fees should then be submitted to the Audition Chair by Certified Mail in one package. **PLEASE ASSIST THE AUDITION CHAIR BY ALPHABETIZING ALL STUDENT APPLICATIONS.**

Band Eligibility

1. Any Bergen County student in grades 9-12 who is a participating member of his/her high school instrumental music department, and who is certified by the high school instrumental instructor as a dependable individual of above average musical ability, is eligible to participate.
2. Instrumental teachers certifying their students for participation must be members of the sponsoring organization, Music Educators of Bergen County, Inc., for the current school year. Dues for the 2019/2020 school year are \$10.00. If you are not currently a member, include this amount as part of the total payment as indicated on the Director's Application.

Fees

1. Make all checks payable to MEBCI.
2. To be included as a single check per school sent with the student applications and Director's Application:

Applications postmarked by Wednesday, November 6, 2019	\$10.00 per audition
Applications postmarked by Tuesday, November 12, 2019	\$15.00 per audition
Applications postmarked after Tuesday, November 12, 2019	NOT ACCEPTED
3. To be presented as a single check per school on or before the first rehearsal on January 6, 2020 for all accepted students:

Participation Fee of \$7.00 per participating band member.

Auditions

Tuesday, December 3, 2019 at 3:45 P.M. at Paramus High School.

WE ARE USING A ROTATING SCHEDULE OF SCALE REQUIREMENTS. PLEASE CHECK CAREFULLY.

Responsibilities of the Directors:

All participating directors are required to serve as audition judges on December 3, 2019 or provide a qualified substitute, who has been pre-approved by the audition chair and festival coordinator. An acceptable substitute must be a certified Teacher of Music who is currently employed in the State of New Jersey. Please arrive no later than 3:45 P.M. on December 3, 2019.

Please make every effort to be in attendance for the start of the 3:45 P.M. meeting and remember that you may be there as late as 9:00 PM. Please plan accordingly. This is a "teacher run" activity, and will only operate smoothly with everyone's participation and cooperation.